

CUSTOMIZED JOB DUTIES:

✔ MONITOR VOLLEYBALL COURT AND CLUBHOUSE
Regular interval: 01 hr : 00 min



✔ LOCK UP FITNESS CENTER
Fix Time: 10:00



✔ LOCK UP POOL 1 GATES
Fix Time: 09:00



✔ LOCK UP POOL 2 GATES
Fix Time: 09:00



EACH DUTY CAN BE GIVEN A SPECIFIC TIME AND TIME FRAME TO BE COMPLETED. THE GUARD MUST SUBMIT AT PHOTO OR REPORT OF THE COMPLETED TASK. SECURITY SUPERVISOR WILL RECEIVE AN ALERT IF THE JOB DUTY IS NOT COMPLETED IN TIME.

CUSTOMIZED REPORTS FOR YOUR PROPERTY:

○ INCIDENT



○ MAINTENANCE REPORT



○ HOURLY REPORT



○ RESIDENTIAL VIOLATION



○ VEHICLE VIOLATION REPORT

